

SHORTHAND ENGLISH



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contains

TAMIL NADU GOVERNMENT TECHNICAL
EXAMINATIONS

AUGUST 2022

English Shorthand Questions with outlines and
answers

by

R. RAJAGOPALAN

MBA, MA, B.Sc, PGDSE, D.Com, FICS, FSAK, FSG

[Holder of **FIRST CLASS** certificate in
English Shorthand @ **200 wpm.**]

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Handwritten text in Telugu script, likely a speech or report, written on lined paper. The text is dense and covers most of the page.

Mr. Speaker Sir,

I am grateful to you for giving me this opportunity to speak on the present budget. I / would like to point out that in order to assess the proper value of the present budget, it is necessary // for us to bear in mind the present economic condition of the country. We are aware that the prices of /// all essential commodities have gone up very much in recent times.

Honourable members have stated that the economic condition of (1) our country was causing anxiety. Therefore, there is urgent need to give relief to the common man, the middle class / poor in our country. You will find that the exemption limit for the Income Tax has been raised in the // present budget. In view of this, very large number of persons will be benefitted. As a result, not only the /// poor people, but also the middle class people are very happy and are thankful to the Government.

With regard to (2) the problem of unemployment, it is causing great difficulty to our countrymen. Honourable Members know that several State Governments have / made provision for payment of an allowance to the educated unemployed. The Honourable Finance Minister has also made provision for // this item in the Budget. I am not opposed to the allowance being given to the young unemployed person. I /// would suggest that the best thing would be to create more opportunities for work. This will create a sense of (3) confidence in the minds of the people. If they are engaged in productive works, there is no doubt, that our / country will be more richer.

Regarding Science and Technology, the Honourable Finance Minister has made provision in this Budget for // the development of Science and Technology. In the present day world, more and more reliance is being placed on science /// and technology. If we do not take note of this, we will be lagging behind, compared to the rest of (4) the world. Science and Technology contribute to industrial



Handwritten shorthand notes in Speedstar script, consisting of approximately 15 lines of cursive shorthand characters.

development. If there is industrial development, it will in turn provide employment / opportunities to a large number of people.

With regard to the provision of agricultural development, Honourable members will see that // provision has been made for various sectors. I would submit that all the important sectors of our economy have been /// taken care of. I agree that no heavy taxes have been imposed. This is an important thing about the Budget. (5)

Letter from Senthil Textiles, Chennai, to Messrs. Bhavani Textiles, Coimbatore.

Dear Sirs,

We are in receipt of your letter of / the tenth instant and very sorry to inform you about the decline in the sale of our goods. You have // asked me to explain the reasons for this great decline when compared with the previous year's figures.

We made a /// careful study of the goods in the market in order to ascertain whether there had been a general decline in (6) the market or this decline had been peculiar to our company only. We found that there had been great decline / to our company only. From the last quarter of the year that ended there was a reduction in demand. We // observed that the customers are not satisfied with our goods. Some says that there is deterioration of quality.

Another reason /// is competition from other companies. We therefore, request you to improve the quality of your products in future.

Yours faithfully, (7)

Dear students,

1. If you are preparing for Junior 80 wpm, it is better to practise daily dictation at 100 words per minute.
2. Mere buying the book and copying will not help. Government exam is held through digital audio.
3. Therefore, buy all available Cds at 80 and 100 words per minute and write audio dictation daily.
4. If you are appearing for 80 wpm exam, daily write one 80 wpm speed from audio two times.
5. Write more dictations at 100 wpm only.
6. The best method to practise is, take speed no.1 from book, read the printed shorthand six times, then copy down the printed shorthand in your note book six times and then write audio dictation of same speed six times. Then go for the next speed and repeat the same method of practice.
7. Note down new words and phrases you come across in this book in a separate note book and drill them daily.



TNGTE - INTERMEDIATE - I Paper - August 2022 - Code No.1751 - CD.138/20,21

ADVANCED READING

Respected Principal Sir, Teachers, Students,
Ladies and Gentlemen,
It gives me great pleasure to preside over this Annual Day function and deliver my speech on / this auspicious occasion of this school which laid the foundation stone to my present high position. Our Principal told me that the function will be // in the evening. But, today I came in the morning itself and visited all the places of this school and the hostel situated nearby this /// school wherein I was staying during my school days. During the visit of this school and hostel I recalled the sweet memories and time spent (1) during school and hostel days. I am working in this place for the past six months. I planned to visit this school. But due to / busy schedule, time did not permit me for that. That is why I utilized this opportunity. Annual Day Function happens to be one of the // most important functions in the school. Furthermore, this is the day to wrap up all that has been done in the previous year. The day /// marks a really exciting time of the academic year. The annual day is the day on which an academic year is about to end while (2) a new one is all set to start.
I am happy to know that many students displayed competitive spirit in the previous year by participating / in various sports activities and competitions. This school also hosted a variety of inter-school competitions. I am also happy to know that the football // team of this school won the inter-city tournament and became the best football team in the city.
Many of you would have participated in /// various sports and games and few of you would have won. Besides, many of you have participated in other competitions like painting, elocution, drawing, singing (3) and essay writing. The winners are eagerly waiting to receive their prizes and certificates. Those who have not won in the various competitions held will / succeed in the next opportunity. Let us remember that failure is the stepping stone for success. Active participation in the competitions itself is a talent. //

Respected Principal Sir, Teachers, Students,
Ladies and Gentlemen,

It gives me great pleasure to preside over this Annual Day function and deliver my speech on / this auspicious occasion of this school which laid the foundation stone to my present high position. Our Principal told me that the function will be // in the evening. But, today I came in the morning itself and visited all the places of this school and the hostel situated nearby this /// school wherein I was staying during my school days. During the visit of this school and hostel I recalled the sweet memories and time spent (1) during school and hostel days. I am working in this place for the past six months. I planned to visit this school. But due to / busy schedule, time did not permit me for that. That is why I utilized this opportunity. Annual Day Function happens to be one of the // most important functions in the school. Furthermore, this is the day to wrap up all that has been done in the previous year. The day /// marks a really exciting time of the academic year. The annual day is the day on which an academic year is about to end while (2) a new one is all set to start.

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The School is a place where you can

overcome your worries and mingle with others
 forgetting all differences such as caste, creed and
 colour. But, // at the same time, you must
 remember that the main purpose for which you
 have been in this school is for study. So, you must
 (4) concentrate well in your studies and give
 utmost importance to it. As the present day
 students are the future leaders of this country, the
 country / expects a lot from you. The Government
 is providing lot of facilities to students especially for
 the poor and those living below the poverty line //
 to continue studies. It is your duty to study well
 utilizing all opportunities and become worthy and
 healthy citizens of the nation.

Today you have // got lot of programmes in
 connection with this function. With these few words
 I conclude my speech wishing this function all very
 success. Thank you. (5)

Letter from the Manager, Sasi and
 Company, Vellore to the General Manager, Priya
 and Company, Coimbatore dated 24th May 2022.

Dear Sir,

We are sorry / to learn from your letter that
 some of the kid-Gloves supplied by us have
 developed spots. If you had told us of the fault
 when // the goods reached you, we would have
 been only too glad to replace them. In our opinion
 lack of ventilation is very often responsible for //
 creating this trouble. The boxes containing the
 gloves should be kept in fixtures away from any
 outer wall to enable air to pass around them. (6) In
 this connection what we suggest is that you get the
 gloves coloured back and if necessary retaped and
 returned to us early.

Considering our / long standing business
 relationship we would like to inform that we shall be
 glad to treat your stock in this way at a special rate
 // of twenty rupees per dozen for dyeing and
 rewelting and at the rate 10 rupees per dozen for
 retaping and rebuttoning.

If the above decision // is not acceptable to
 you, kindly let us know the reason and the steps
 you are going to take in this matter soon.

Yours faithfully, (7)

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 forgetting all differences such as caste, creed and
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 you are going to take in this matter soon.

Yours faithfully, (7)

TNGTE - INTERMEDIATE - II Paper - August 2022 - Code No.1893 - CD.1322/24,25

1. Managing Director, Tamil Nadu Text Book and Educational Services Corporation, Chennai invites sealed tenders for the supply and delivery of crayons to School Children in / Tamil Nadu on annual rate contract basis for the year 2022-2023. Tender value is Rs.1.8 crores. Earnest Money Deposit is Rs.1.00 lakh. Cost of document // is Rs.5000/-. Tenders will be published in the corporation portal on 26th May 2022 at 7.00 p.m. Last date of downloading tender document is 9th // June 2022 upto 5.00 p.m. Tenders in complete shape should reach the corporation office upto 2.00 p.m. on 10th June 2022 and will be opened (1) on the same day at 3.30 p.m. Managing Director reserves right to accept or reject all or part of tenders without assigning any reason thereof. / Draft Tender Notice.

(25 Marks)

2. Every Step Private Limited, Chennai, Tamil Nadu invites applications for the post of Marketing Manager. Candidates should have possessed Master's Degree. Salary // is Rs.45000 to 55000 per month. Minimum three years experience in the same position. The candidates should be capable of leading the planning and execution /// of sales, marketing and advertising for overall business growth. Maximum age limit is 40 years. Selection is on the basis of computer based written test (2) followed by interview. Application and other details can be downloaded from the company's website upto 22nd May 2022. Application along with testimonials should reach this / office on or before 6th June 2022. Draft an advertisement.

(25 Marks)

3. On 21st May 2022 morning a car rammed into a big tree on the Mettupalayam // Kotagiri Road. Five persons travelled from Mettupalayam to Kotagiri in the Nilgiris District to visit tourist places. The car was driven by a college student. /// Upon their return from Kotagiri, the speeding car lost its control and rammed into a tree on Kotagiri-Mettupalayam road. In this accident two boys died (3) on the spot. Three boys suffered injuries and were admitted in the Government Hospital, Mettupalayam and were subsequently referred to Coimbatore Medical College Hospital. The / deceased boys were studying in 11th standard. It was informed that the accident was due to rash driving of the car. Police arrived on the // spot and enquired about the accident. There was a traffic jam for about two hours. The Mettupalayam police sent the two bodies for autopsy to /// Government Hospital, Mettupalayam. The police registered a case of rash driving and causing death due to negligence. Draft an eye witness account on the accident. (4)

(25 Marks)

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(25 Marks)

INTERMEDIATE – AUGUST 2022 – ELABORATION – 1893 – ANSWERS

Answer to Qn.1

TAMIL NADU TEXT BOOK EDUCATIONAL SERVICES CORPORATION
CHENNAI – 600008

TENDER NOTICE

No.TNTBESC/27/2022 dated 7th May 2022

Sealed Tenders are invited from suppliers for the following.

Items to be supplied	Crayons
Place of Delivery	All Schools in Tamil Nadu on annual rate contract basis for the year 2022-2023.
Value of Tender	Rs.1.8 crores
Earnest Money Deposit	Rs.1 lakh
Cost of Tender Document	Rs.5,000/-
Tender can be downloaded from the Corporation's website from	26 th May 2022, 7 PM
Last date for downloading Tender document	9 th June 2022, 5 PM
Last date for receipt of tender forms	10 th June 2022, 2 PM
Opening of Tender	10 th June 2022, 3.30 PM

Earnest money deposit of Rs.1 lakh should be remitted by way of demand draft obtained from any Nationalised bank in favour of Tamil Nadu Text Books Educational Services Corporation, payable at Chennai. Application can be downloaded from the Corporation's portal from 26th May 2022, 7 pm. Completed Tender forms accompanied by earnest money deposit should reach

The Managing Director,
Tamil Nadu Text Book and Educational Services Corporation,
Egmore,
Chennai 600 008.

on or before 10th June 2022, 2 pm.

Sd/-
Managing Director.

Answer to Qn.2

EVERY STEP PRIVATE LIMITED
12 Raman Street
CHENNAI 600012

Requires

Manager

Qualification	:	Master Degree of any discipline
Experience	:	Minimum of 3 years in similar position
Salary	:	Rs.45,000 to 55,000
Job Roll	:	The candidate should be capable of leading, planning and execution of Sales, Marketing and Advertising for overall business growth.
Age Limit	:	Not Exceeding 40 years.
Mode of Selection	:	Selection process include Computer based written test followed by Interview.

Applications and other details can be downloaded from the company's website up to 22nd May 2022. Application duly filled in along with testimonial should reach

The Manager
Every Step Private Limited
Chennai 600 012

on or before 6th June 2022.

Answer to Qn.3

S. KUMAR
Cell: 9342119354

19th Street,
Natesan Colony,
T Nagar,
Chennai 600 017.
5th May 2022.

AN EYE-WITNESS ACCOUNT

Today at around 6 am I witnessed an horrible accident in Mettupalayam Kotagiri Road. A car which was coming at a high speed rammed in to a big tree on the Mettupalayam Kotagiri Road. Five persons travelled in the car from Mettupalayam to Kotagiri in the Nilgiris district. They travelled for visiting tourist places and the car was driven by a college student. Upon their return from Kotagiri, the speeding car lost control and rammed against the big tree on Kotagiri Mettupalayam Road. In this accident 2 boys died on the spot and 3 boys suffered serious injuries. The injured were admitted in the Government Hospital, Mettupalayam and were subsequently referred to Coimbatore Medical College Hospital for further intensive treatment. The deceased boys were studying in 11th standard.

The accident was mainly due to rash driving of the car. I called police who arrived at the spot and enquired about the accident. There was a traffic jam for about 2 hours. The Mettupalayam police sent the bodies of deceased students to Government Hospital Mettupalayam for autopsy. The police registered a case of rash and negligent driving causing deaths and are investigating.

Mettupalayam
5th May 2022

Sd/-
S. KUMAR.

II.a. When initial "r" is written downward? Give two examples for each.

Initial r is written downward when preceded by a vowel-sound; as, oar, array, Arab.

Downward 'r' is always written initially before 'm' because of easier joining;

Rome room rim

II.b. When downward form of 'h' is used? Give two examples each.

The downward form of 'h' is used

(a) When standing alone, as in hay, high, and in compounds and derivatives like haystack, higher, highly;

(b) When h is followed by 'k' or 'g'; hawk, hog;

(c) When 'h' follows upward l or a horizontal stroke; Lahore, coherence,

II.c. When the stroke L and R is thickened? Give examples.

Downward 'L' is thickened to represent the sound 'LR' and downward 'R' is thickened to represent the sound 'RR'. The use of 'rer' is strictly confined to derivatives of words written with downward 'r'

fuller snarer bear bearer
admire admirer share sharer
dweller chancellor

III.a. How the prefixes Accom, Intro, Magna, Trans and Self is represented? Give one example each.

Accom- (or accommo-) is represented by — k joined or disjoined; thus accommodation — k accompany — k.

The prefix "**Intro-**" is expressed by — ntr, written in Third Position, viz.,

introduce — ntr introspection — ntr
 introduced — ntr introspect — ntr

Magna- **magne-** or **magni-** is expressed by a disjoined — m written in First Position, viz.,

Eg. magnanimity — m magnetize — m magnify — m.

Trans- may be contracted by omitting the n; thus

transfer — n transmit — n transgression — n;
 but sometimes the full outline is preferable as
 transcend — n transit — n.

Self- is represented by a disjoined circle 's' written close to the following stroke in the second vowel-place; thus

self-defence — s self-made — s self-satisfaction — s

III.b. How circle 's' is written to curved strokes and straight strokes? Give example.

The circle s is written

(a) inside curves, — s safes, — s soothes, — s essays, — s sashes,

(b) outside angles formed by two straight strokes, and — s gasp, — s rasp, — s risk, — s task,

(c) with the left motion when joined to straight strokes not forming an angle; thus,

— s sorrows, — s Busby, — s tacit, — s cask,

IV. Write the following in Shorthand.

- Imperturbable —
- Negligence —
- Ratepayers —
- Less and Less —
- In accordance with the matter —

@#@*@*

1451

August 2022

Time for elaboration and for answering
 Of questions on principles – One hour and forty – five minutes

SECTION II

(Maximum Marks 100)

PITMAN SYSTEM

- Elaborate the notes dictated to you in proper letter or documentary form for signature wherever required. 80
- When initial 'r' is written downward? Give two examples for each 3
 - When downward form of 'h' is used? Give two examples of each 3
 - When the stroke L and R is thickened? Give examples 2
- How the prefixes Accom, Intro, Magna, Trans and Self is represented? 5
 - Give one example for each 2
 - How circle 's' is written to curved strokes and straight strokes? Give 2
- Example

Write the following in Shorthand 5

 - Imperturbable
 - Negligence
 - Ratepayers
 - Less and Less
 - In accordance with the matter

ADVANCED OUTLINES

1. I have great pleasure in addressing this
 Conference of the Managing Directors of the industries,
 and the leaders of Labour Unions in this country. I have
 no doubt that / those who are managing the various
 industries are not only interested in making profits but
 also in the welfare of those working in their units and the
 general public who // are the consumers. Similarly, the
 leaders of labour unions are not only interested in the
 welfare of workers whom they represent, but also in the
 proper working of the companies /// for the benefit of
 the people. I would like to share with you some of my
 views both in my capacity as a citizen of this great
 country and also (1) as a Minister of the Government.
 In whatever capacity we may be working, it is
 natural that we work mainly for our personal welfare, in
 the sense that we want / to make our children happy.
 But, there can be no doubt that we are basically
 interested in the progress of the nation and the welfare
 of the people, because as // responsible citizens, we
 realize that only when the nation progresses, we can
 progress. We realize that only when the economic
 situation of the country is sound, people can be happy.
 /// Therefore, it is necessary for us to keep this in mind.
 We should also remind our people in all walks of life of
 this aspect, on every occasion.
 I would (2) appeal to those connected with
 industries to see that there is no lock-out in the
 factories. I would also appeal to the leaders of labour
 unions to see that / there is no strike in any unit with
 which they are connected. The reason is this. If a
 factory is closed for some period, there will not be
 production during // that period, and the company will
 not be earning anything. This will result in the public
 not getting their essential requirements, the
 management will be incurring losses, and the workers
 /// and staff will lose their wages. Ultimately, the
 economy of the country will be affected to that extent.
 Therefore, I would request all those concerned to keep
 this in mind (3) before they decide on a lock-out or a
 strike.
 I do realize that there may be grievances on the
 part of workers in the matter of wages, bonus, working /
 conditions and other things. I will not say that all the
 demands of the workers are unreasonable. Most of
 them may be reasonable. But, the workers should also
 take into // consideration the capacity of the company
 to meet their demands, however reasonable they may

Sir,

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 and the leaders of Labour Unions in this country. I have
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 demands of the workers are unreasonable. Most of
 them may be reasonable. But, the workers should also
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 to meet their demands, however reasonable they may

be. They have to realize that the company has to incur expenditure by way of maintenance /// of the machines, marketing the products and paying the taxes due to the Government in addition to paying the wages of workers. If the management is reasonable in meeting at (4) least some of their demands, the labour must accept whatever the management is willing to do consistent with the proper running of the unit, and wait for better times when / they can press their other demands.

I would also appeal to the management to see that the demands of the workers are met so that they can work with certain // amount of contentment. The management, on their part, should realize that unless a worker is able to run his family without difficulty, he will not be able to devote his /// full attention to his work. The management should also take into consideration the cost of living from time to time and pay the workers suitably.

I wish you all success. (5)

Letter from Vanitha and Company, Mayiladuthurai to the Proprietor, Messrs. Meena and Company, Coimbatore, dated 4th May 2022.

Dear Sirs,

We are writing to you regarding the recent purchase of / some electrical goods. We would like to bring to your kind notice that approximately two weeks ago, we ordered a few items and received an intimation two days later confirming // the receipt of payment and shipment of goods.

In this connection, we would like to inform you that according to your terms, the shipment should reach the destination within three /// to five working days. But, we regret to inform you that we are yet to receive the goods. We have very good relationship with your company for two decades and (6) have the greatest confidence in your products and customer service. We have great pleasure in informing you that there is a great demand for your goods in this area. It / is because of the quality of your goods, our customers are pressing us for their requirements.

We would like to say in this connection that if the goods ordered by // us is delayed, we will be affected not only financially but will also lose most of our valuable regular customers who are purchasing the goods in huge quantity.

We hope /// you might be able to provide us with details on the expected date of arrival of the goods so as to enable us to supply to our customers.

Yours faithfully, (7)

addition to this monthly miscellaneous charges
 such as for soap, toothpaste has been sanctioned
 to School and College hostel boarders. The
 Government is (3) providing boarding grants for
 ten months in a year to the students of Backward
 Classes, Most Backward Classes and Denotified
 Communities staying in the Government
 recognized private hostels, subject to / the
 condition that their annual parental income does
 not exceed two lakhs.

In order to encourage the Wardens,
 Matrons and other staff to maintain the hostels in
 a hygienic manner, // Shield and Memento are
 awarded to the best three hostels and cash
 prizes are awarded to the staff of these hostels.
 Bicycles are supplied at free of cost to those ///
 students studying in eleventh standard in
 Government, Government aided and partly
 aided schools without any income ceiling except
 for students staying in hostels situated in the
 school premises and students (4) of residential
 Schools.

The Government is honouring those who
 make outstanding contribution for social justice
 in Tamil Nadu with Thanthai Periyar Award for
 social justice every year. The awardee is /
 selected by the Hon'ble Chief Minister every year.
 The awardee is awarded a gold medal of one
 sovereign and a cash prize of rupees one lakh.
 The cash prize of // rupees one lakh has been
 increased to rupees five lakhs from the previous
 financial year onwards. Thus the awardee is
 awarded a gold medal of one sovereign and a
 cash /// prize of rupees five lakhs.

With these words I thank you all for giving
 me this opportunity and conclude my speech
 with the hope that I have done my best. (5)

Senior - Elaboration - August 2022 - 1673 - CD.2322/47-50

1. Commissioner, Salem City Municipal
 Corporation, Salem invites sealed tenders for the
 construction of Security Room, Toilet and Raising
 of compound Wall at Non Gazetted Government
 Officials' Colony, Salem. Estimated cost / of work
 is Rs.79.00 lakhs. Earnest Money Deposit is
 Rs.79,000/- by means of demand draft of any
 nationalized bank drawn in favour of the Chief
 Accounts Officer, Salem City Municipal //
 Corporation, Salem payable at Salem. Tenders
 will be received upto 20th May 2022 at 3.00 p.m.
 and will be opened on the same day at 3.30 p.m.
 Tender documents can /// be had from the
 Corporation's website upto 19th May 2022. The
 Commissioner reserves right to accept or reject
 any or all the tenders without any reason thereof.

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Handwritten musical notation on a staff, including notes, rests, and bar lines. The notation is dense and covers most of the staff lines.

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Handwritten musical notation on a staff, including notes, rests, and bar lines. The notation is dense and covers most of the staff lines.

Draft a Tender (1) Notice.

(20 Marks)

2. Registrar, Tamil Nadu Open University, Anna Salai, Saidapet, Chennai invites application to engage full time Assistant Professor on contract with purely temporary basis. Applicant must possess Master Degree / in any discipline and Master Degree in Education with not less than 55 percentage of marks. Selected candidates will be paid consolidate pay of Rs. 25,000/- per month. Maximum age // limit is 50 years. Duration of contract is one year which may be extended at the discretion of the University. Selection is on the basis of written test followed by /// interview. Application accompanying proof of educational qualification, age and experience, if any, should reach the Registrar on or before 17.4.2022 at 5.00 p.m. Detailed notification and application can be downloaded (2) from the University's website upto 16.4.2022. Draft Advertisement.

(15 Marks)

3. Poonamallee high road is one of the busiest roads in Chennai. There is four road junction in this part in which there / is no traffic signal. Due to this, accidents are occurring frequently. Pedestrians feel it difficult to cross the road. Students who are studying in the Government and Private schools of // this area cross the road with fear. Recently an accident occurred due to collision of two wheelers face to face in which there is no loss of life. It will /// be highly useful if a Traffic signal is erected in this junction. Draft a letter to the editor of the leading daily The Hindu requesting to publish the above news (3) in the newspaper.

(10 Marks)

4. On 17th May 2022 evening, a private bus coming from Edappadi collided with a college bus coming from Thiruchengode. The driver and passengers were thrown off their / seats as the bus came to a sudden stop. In that accident 18 people including both the bus drivers and passengers were injured and all of them have been rushed // to nearby hospitals for treatment. But, luckily there was no loss of life. It was said that the collision appeared to be the fault of the college bus driver who /// drove the bus in a negligent manner. On receiving the information about the accident police rushed to the spot and were enquiring about the accident. Draft an eye-witness account. (4)

(10 Marks)

SENIOR – AUGUST 2022 – CONDENSATION – 1673 – ANSWERS**POINTS**

The Government of Tamil Nadu is implementing various welfare schemes for the benefit of Backward Classes, Most Backward Classes, Denotified Communities and Minorities.

Tamil Nadu Backward Classes Economic Development Corporation was formed.

Reservation policy enables to secure admission in the educational institutions and to get employment in State Government for their social and economical advancement.

The Government grant scholarships to students

Hostels are functioning in various parts of the State.

Yearly four sets of uniforms are provided to the students up to tenth standard.

The food charges for school boarders and college boarders are borne by the Government.

Shield and Memento are awarded to the best three hostels and cash prizes are awarded to the staff of these hostels. Bicycles are supplied.

Thanthai Periyar Award for social justice every year. Cash prize increased from Rs.1 lakh to Rs.5 lakhs.

Backward Classes Economic Development Corporation would help economic development of the people of backward communities and the reservation policy of the Government would help them secure admission in educational institutions and employment in State Government, he highlighted. He spoke about the various existing scholarships to students of these communities and new scholarships implemented to enable continuation of their education.

HOSTEL FACILITIES AND BICYCLES:

The Minister added that hostel facilities, food and uniform were given for free to eligible students along with an allowance for their monthly expenses. The hostel staff were motivated to maintain the hostels well by awarding them with memento and cash for best maintenance. The Government was also supplying free bicycles to students studying in eleventh standard, he said.

AWARD FOR SOCIAL JUSTICE:

The Minister said that the Government had revised the 'Thanthai Periyar Award' for Social Justice. The awardee chosen by the Honorable Chief Minister would be given a Gold Medal of one Sovereign and cash prize of Rupees five lakhs (increased from Rupees one lakh).

The Minister concluded his speech with the hope that he had done his best for the backward communities.

(No. of words .. 216)

Thanthai Periyar award for Social Justice enhanced to Rs.5 lakhs**Significant Budget allocation for educational schemes:**

Speaking on the Performance Budget, the honorable Minister for Backward Classes, Most Backward Classes and Minorities Welfare informed that significant budget allocation was made for implementation of various educational schemes. The formation of The Tamil Nadu

Answer to Qn.1

SALEM CITY MUNICIPAL CORPORATION
SALEM – 632001

TENDER NOTICE
No.SCMC/SR/291 dated 24th April 2022

SEALED TENDERS are invited from registered contractors for the construction of Security Room, Toilet and Raising of compound Wall at Non-Gazetted Government Officials' Colony, Salem. The details of the tender are as under.

Estimated cost of the work	Rs.79 lakhs
Earnest Money Deposit	Rs.79,000
Last date for receipt of tenders	3.00 P.M. on 28 th May 2022
Opening of Tender	3.30 P.M. on 28 th May 2022

Tender documents can be had from the Corporation's website up to 19th May 2022. Earnest money deposit should be paid by way of demand draft obtained from any Nationalised Bank. The demand draft should be drawn in favour of the Chief Accounts Officer, Salem City Municipal Corporation, Salem, payable at Salem.

Tender will be opened in the presence of tenderers or their authorized representatives. Tenders received after the last date will be summarily rejected.

The Commissioner reserves the right to accept or reject any or all the tenders without assigning any reason therefor.

Sd/-
Commissioner .

To

Answer to Qn.2

TAMIL NADU OPEN UNIVERSITY
Anna Salai, Saidapet
Chennai 600015

Requires
ASSISTANT PROFESSOR

Applications are invited for the post of full time Assistant Professor in Tamil Nadu Open University on contract basis. The recruitment is purely on temporary basis.

Age : Not exceeding 50 years
Qualification : Master Degree in any discipline and Master Degree in Education with not less than 55 percentage of marks.
Salary : Consolidated pay of Rs.25,000 per month.
Duration of Contract : 1 year, may be extended at the discretion of the University.
Mode of Selection : Written test followed by Interview.

Applications accompanying proof of educational qualification, age and experience if any, should reach the Registrar on or before 17th April 2022 at 5 p.m.

Detailed notification and application can be downloaded from the University's website up to 16th April 2022.

Interested candidates may send their applications on or before 17th April 2022 at 5 p.m. to:

The Register
Tamil Nadu Open University
Anna Salai, Saidapet,
Chennai 600 015.

Answer to Qn.3

M. SHANMUGAM
Cell: 7200531125

47 Mettu Street,
Anna Nagar,
Chennai 600 049.

31ST October 2022

To
The Editor
The Hindu
Chennai 600 032.

Dear sir,

**Sub: Installation of traffic signal in
Poonamallee high road.**

=====

I request you to publish the following write-up in the "Letters to Editor" column of your esteemed newspaper to draw the attention of concerned authorities for doing the needful in the matter.

Thanking you,

Yours faithfully,

M. SHANMUGAM.

Encl.: Write-up

**INSTALLATION OF TRAFFIC SIGNAL IN
POONAMALLEE HIGH ROAD**

=====

Poonamallee high road is one of the busiest roads in Chennai. There is a four-road junction in this part in which there is no traffic signal. On Account of this, accidents are occurring

frequently. Pedestrians feel it difficult to cross the road. Students who are studying in the Government and Private schools of this area cross the road with fear. Recently an accident occurred due to collision of two wheelers face to face. Fortunately there is no loss of life.

In the interest of the general public and for the safety of road users it will be highly useful if a traffic signal is erected in this junction immediately.

Anna Nagar
31ST October 2022

M. SHANMUGAM

Answer to Qn.4

S. SUMATHI
Cell: 9049920171

No.18 Rose Garden
GKM Colony,
Ambattur 600 053.

AN EYE-WITNESS ACCOUNT

While I was in a tea shop on 17th May 2022, I witnessed a shocking accident. A private bus coming from Edappadi collided with a college bus coming from Thiruchengode. The driver and passengers were thrown off their seats as the bus came to a sudden stop. In that horrible accident 18 people including both the bus drivers and passengers were injured. All of them have been rushed to nearby hospitals for treatment. Fortunately there is no loss of life.

The cause of the accident was due to the fault of the college bus driver who drove the bus in a negligent manner. I immediately called the police who rushed to the spot. A case has been registered and the police are investigating the accident.

S. SUMATHI

ADVANCED READING

TNGTE - AUGUST 2022 - 150 wpm - I ppr - 1453- CD.339/24,26

Brothers and Sisters,

It is a matter of great pleasure that the Ministry of Rural Development has marked this year as the Year for Sustainable Development. I am happy to note that on the eve of the / completion of seventy five years of our Independence, we are taking rapid efforts to build a new and powerful India. On this happy occasion, I would like to remind you that we have to achieve certain important goals // in this regard, within the next few years.

It is well known that nearly seventy per cent of our population lives in the rural areas. In the words of Gandhiji, the heart of India lies in its /// villages. In the light of the above, I have no doubt that if we are to achieve these goals at the national level, we have to take timely action at the Panchayat level. As a matter of fact, (1) the Panchayats have an important role to play in the achievement of these goals which are classified under nine heads. I would like to point out that the main aim is to achieve gender equality, better infrastructure / and livelihood within the next few years. The first and foremost thing is to make the country free from poverty. At the same time, we have to provide education to all boys and girls and provide safe drinking // water and adequate employment opportunities all over the country.

In this connection, I am happy to learn that the Ministry has conducted National Conferences and set up an Expert Committee to attain these goals at the grass /// roots level in the next eight years. As you are aware, there are nearly eighty thousand local bodies covering all parts of the country. I would like to point out that they are responsible for providing good governance (2) and social justice to the people. It is a matter of great satisfaction that women account for nearly fifty per cent of the elected members in these Panchayats. To ensure development at the village level, we need / to have adequate funds. It is therefore necessary that the panchayats have to be given a greater share of the national income. It has to be borne in mind that in the last few years, there has been // indeed a significant

increase in the allocation of funds. This has been possible largely due to the efforts of the Finance Commission. Side by side, many Panchayats have been able to raise their own resources by undertaking /// new activities.

It may not be out of place for me to point out here, that administrative reforms have helped us in this regard. We had many parallel schemes, run by different Departments in the past. It is (3) a matter of great satisfaction that now, nearly twenty Departments have come together to streamline these schemes. I would like to assure you that this would not only reduce delay, but would also help us to curtail / expenditure to a great extent. In my opinion, there is still scope for such efforts resulting in better schemes in the years to come. Unless and until we have all round development of the Panchayats, we would not // be able to achieve our goals in the long run. I would like to point out that the Grama Sabhas play an important role in this regard.

Ladies and Gentlemen, as you are aware, the local bodies, /// especially in the rural areas, enable direct participation of the people in governance. In the light of the above, I would like to request the Ministry to take steps to strengthen the Grama Sabhas as soon as possible. (4) I am told that in due course, the participation of the people in local governance is bound to increase. In spite of the fact that there has been some improvement in this regard, it is my opinion / that the number of Grama Sabha meetings held each year is very small. It is therefore necessary that the States should pay greater attention in this respect. I am happy to note that the Ministry has introduced digital // services in local bodies. It has to be borne in mind that on the one hand, technology will reduce delays and avoid unnecessary expenditure. On the other hand, it will ensure transparency and curtail corruption to a /// great extent.

Finally, I would like to conclude by saying that Panchayats are not just centres of implementation but are leaders in governance. With these words, I conclude my speech thanking you for the opportunity given to me. (5)

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ADVANCED READING

TNGTE - AUGUST 2022 - 150 wpm - II ppr - 1563- CD.339/23,25

Speaking on the General Discussion on the Budget, an Hon. Member said:

"Mr. Speaker Sir, at the outset I would like to thank you for this great opportunity. The Budget presented by the Hon. Finance Minister is / in continuation of last year's Budget.

The first thing I would like to point out is that the Budget comes at a time when the economy has been affected due to COVID Infection. The entire country was under // complete lockdown for several months. However despite the fact that the tax collection was less, I find that the Government had allotted fifty thousand crore rupees as additional funds to the Health Ministry to fight the pandemic. /// I thank the Government for this timely action.

Secondly, to improve the financial position due to the slowdown in the economy, I find that the Government has taken a series of measures. In the first place, I thank (1) the Government for increasing capital expenditure by about thirty per cent this year. This would promote growth and provide employment opportunities to benefit the poorer sections of the Society.

At the same time, the Government has not / proposed any new taxes. As a matter of fact, the Government has announced moratorium allowing more time for repayment of loans by traders and farmers. This has got the support of the people from all walks of life // and it would help them improve their standard of living.

The next point I would like to make is regarding National Highways. It is a matter of great pleasure that the Government has decided to undertake expansion /// of Highways in the southern States in the next few years. I would congratulate the Government in this regard. At the same time I would like to request that the expansion of the Chennai to Bangalore Highway should (2) be taken up in the first phase. I have no doubt that this will boost trade and tourism in this part of the country.

My next point relates to agriculture. I am happy to note that the / Finance Minister has announced that the Minimum Support Price for Paddy would be paid directly into

the Bank account of the farmers. I have no doubt that this would greatly improve the income of the farmers and also // remove the problem of middlemen diverting the benefit meant for the farmers. I hope and trust that this scheme would be started as soon as possible.

The next item in my speech relates to the field of /// administrative reforms. I congratulate the Government for announcing the One Nation One Registration Project. In this connection, I find that there is a provision in this scheme to make all registrations including of land and vehicles anywhere in (3) the country. In other words, there would not be any State barriers. In my opinion, this would speed up registration and remove the problems faced by the common people in the Government offices.

On this happy occasion, / I would also like to bring to the attention of the Government a few important problems. It has to be borne in mind that the gap between the rich and the poor is increasing and the number of // families below the poverty line has increased. The unemployment rate is now at twelve per cent which is quite high. It is therefore necessary that the Government should set up a High Power Committee to make schemes /// to provide jobs to the poor people.

At the same time, I would like to bring to your kind attention the fact that the prices of essential commodities is increasing day by day. The people who are already (4) affected by the pandemic, find it very difficult to maintain their standard of living. I would therefore request the Government to consult the Reserve Bank of India and give Bank loans at a low rate of interest. / I hope and trust that this would go a long way in helping them to a great extent.

Finally, I am sorry to state that the Fisheries sector has been neglected over the years. It has been brought // to my notice that the Government is bringing some amendments to the Coastal Regulation Zone to promote investment. In this connection, I would request the Government to form a Committee consisting of Fisheries Ministers of all States /// to ensure that the life of the fishermen is not further affected due to such amendments.

I would like to conclude my speech with the hope that my points would receive the attention of the Government. Thank you. (5)

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I would like to conclude my speech with the hope that my points would receive the attention of the Government. Thank you. (5)

MORATORIM FOR REPAYMENT OF LOANS

An honorable member in his speech on the Budget thanked the Government for allotting fifty thousand crore rupees as additional funds to the Health Ministry to fight the pandemic. Thanking the Government for increasing capital expenditure by about thirty per cent he observed that it would provide employment opportunities to the poor and would aid betterment of the financial position of the economy post COVID. The announcement of moratorium for repayment of loans in addition to not proposing new taxes would improve the standard of living of the people, the member applauded.

EXPANSION OF CHENNAI-BANGALORE HIGHWAY































The member requested that the expansion of Chennai - Bangalore highway be taken in the first phase of expansion of Highways in the southern states to boost trade and tourism. He also hoped for the immediate implementation of the decision of the Finance Minister to pay the minimum support price for paddy directly into the bank account of the farmers to eliminate the diversion of income to the middlemen.

ONE NATION ONE REGISTRATION

The member said that the One Nation One Registration project would remove the State barriers, and other problems and speedup the registration of land and vehicles anywhere in the country.

The member urged the Government to set up a high power committee to address the current high unemployment rate. He suggested that the Government gives bank loans at low interest rates to help people fight inflation. He concluded requesting for the formation of a committee of fisheries Ministers of all states to prevent the amendments to the Coastal Regulation Zone to be detrimental to the fishermen.

(Number of words ... 256)

Speaking on the General Discussion		
Honourable Member said		
Mr. Speaker Sir		
by the Honourable Finance Minister		
I would like to point out		
despite the fact that the		
fifty thousand crore		
financial position		
poorer sections of the society		
As a matter of fact, the Government		
standard of living		
I would like to request that the		
I have no doubt		
in this part of the country		
agriculture		
I hope and trust that		
this scheme		
that there is		
in this scheme		
to bring to the attention of the Government		
it has to be borne in mind		
below the poverty line		
increased		
High Power Committee		
at the same time		
I would like to bring to your kind attention		
essential commodities		
increasing		
I would therefore request the Government		
Reserve Bank of India		
go a long way		
I would request the Government		
to ensure that the		
receive the attention of the Government		

ADVANCED READING

TNGTE - AUGUST 2022 - 180 wpm - I ppr - 1993- CD.348/20,21

Mr. Speaker, at the outset I would like to thank you for giving me the opportunity to say a few words on the last sitting of this august House. We are about to face the general elections in the next few months. During the last / five years, we have had many different moments. We had occasions of joy and also instances where there was fierce debate between the Hon. Members from both sides of the House. At the same time, I am happy to say that we have tried to // maintain decorum in the House. Despite the fact that there is difference of opinion, we have had many opportunities to appreciate the good work done by the Government.

You are aware that there is a saying, that the Government has its way and the Opposition /// has its say. As a matter of fact, this is the essence of democracy. For instance, there were also occasions when we had demonstrations inside the House. It is my sincere belief that in a healthy democracy, our job as Hon. Members is to express (1) in this House the sentiments of the people. As a matter of fact, it is the purpose for which the people have elected and sent us here. At the same time, being the final sitting, I would like to state that we are sorry if / we had upset your feelings in the course of our duties.

I think it would be appropriate to mention here that during the entire five years of this House, we have given full cooperation to the Hon. Speaker in conducting the proceedings. On this occasion, // I would like to thank the Chair for being kind to us all these years.

Now, our future lies in the hands of the people. We are to face elections in a few months. I think that the people would take their decision based on /// what we have done in the last five years. I would like to bring to your kind attention that the expectations of the people have grown larger. The people are much educated now and want action as soon as possible. So, it is the duty (2) of Hon. Members both from the Ruling Party and the Opposition to fulfil their dreams. On this happy occasion I would like to state that our term as Members of this House was filled with fun and excitement. There were also moments of serious discussion / and heated Debate. However, I would like to state that these gave life to the House.

Mr. Speaker, at the same time, I would like to state that whenever there has been disruptions in the House, you

were quick to restore order as soon as // possible. I will be failing in my duty if I do not mention that your approach towards Hon. Members of the House was cordial. In this connection I would like to point out one thing in particular. Even though the number of Opposition Members was /// small and our voice could not be heard against the ruling majority, you stood by us and gave us opportunity as much as possible. On this occasion, we express our sincere gratitude to you. In this regard, it may not be out of place for (3) me to mention that while you were very firm in dealing with unruly Members, you have been very kind at the same time. Whenever the Hon. Members expressed their problems to you both inside and outside the House, you gave them all help needed and / I thank you once again in this regard.

In fact, this House had a peculiar situation where the major Opposition Party did not get the requisite numbers to secure the Office of the Leader of the Opposition. You are aware that though the Government was // elected with a full majority, the people gave a broken mandate in respect of the Opposition. I hope and trust that this does not happen again. As I have said, we do not know what will happen in the elections. Some of us in the /// Opposition now, may find ourselves on the other side. I would like to point out that it has been a wonderful five years and our personal friendship with most of the Members is there to stay. I am glad to say that next year we (4) would be celebrating the Seventy Fifth year of our independence. I hope and trust that a new era will emerge and that it would be a better one for the people and the nation as a whole.

It is a matter of great pride that / we have a federal set up in the country. It has to be borne in mind that ours is a Union of States. In my opinion it does not mean that only one side should be stronger. There should be a strong Centre as well // as strong States. It has to be remembered that whenever the States face difficulties, the Centre should come forward to help both in terms of finance and logistics.

Mr. Speaker, present Members of this House may get elected or not, but there will be a /// Government and there will be an Opposition. It is my sincere hope that things would be much better after the next elections. With these few words I would like to conclude my speech, thanking you once again for guiding and protecting us all these years. (5)

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ADVANCED READING

TNGTE - AUGUST 2022 - 200 wpm - I ppr - 1640- CD.357/20,21

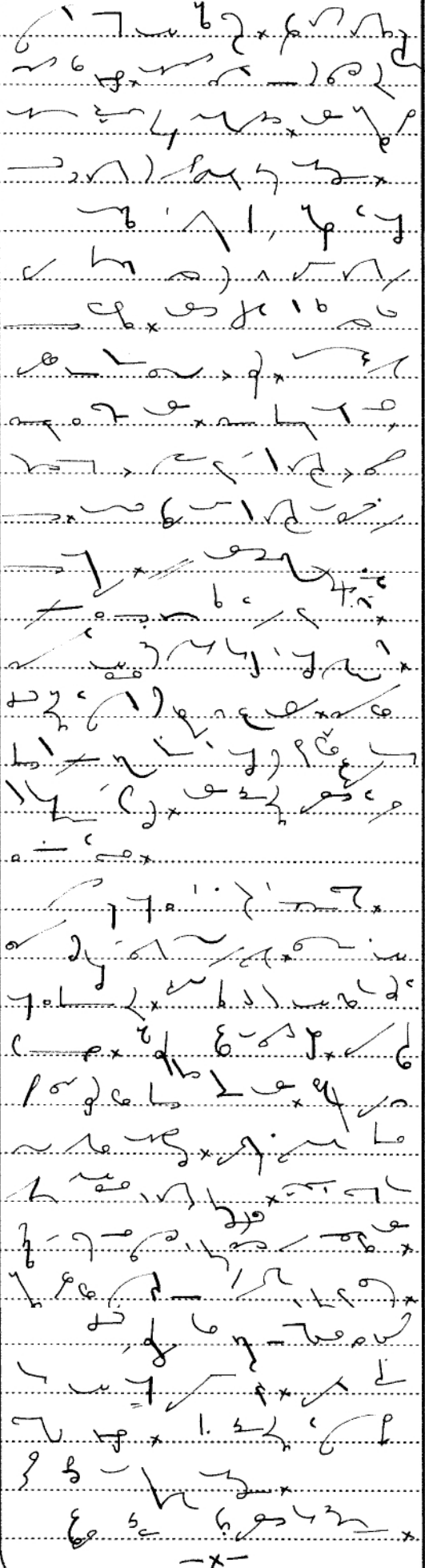
Ladies and Gentlemen, it is a privilege for me to meet our citizens living in this country. I thank the people of your country for the reception and for inviting me to address this august gathering today. It is my first visit after assuming office as the President. I have / been impressed by the love and affection of the people in this country. I have no doubt that our people overseas have helped in building relations all over the world. It is a matter of satisfaction that this is more so in your case. It may not be out of // place if I say that you have been at the centre of the relations between our two countries.

On this occasion, I would like to record that I find here Indians from different walks of life, coming from all parts of the country. As teachers, you have made a great /// service to this country. As traders, you have given a lot of opportunities for employment for the locals. As industrialists, you have been able to improve investment in this country as a whole. In other words, I would like to say that the connection between our people is becoming closer. (1)

I am aware that there has been very great relations between our two countries since a long time. In the last century, traders from the western part of the country came and settled here. They have later become citizens here. I believe that in this gathering, there might be members / who belong to such families. I am happy to note that with your hard work and dedication you have earned a place of respect in this country. It is a matter of great satisfaction that even though you are living abroad, you have been able to retain all our traditions // over the years.

Friends, in respect of our relations in the last few years, it is true that we have seen a lot of improvement. I would like to state that all this has been possible only due to the valuable support we have received from the Indian community here. /// Your engagement with the local people has been complete. As a matter of fact, Indian films and cricket have caught the imagination of the people here. It is gratifying to see that our traditions are practised widely in this country. On this occasion, I think it is necessary for me (2) to highlight the fact that this is a land of music and dance, much like our own country. I would like to request our Indian people here to take advantage of the local culture and at the same time showcase our own cultural diversity.

It is a matter of satisfaction / that both our countries have a large young population. It is therefore necessary that you must make special efforts to connect with the youth in this country. They are the future of this country, and we will



be able to get new ideas from them. This will also help you // to develop modern thoughts to a great extent. In the long run, you will be able to give us solutions especially in the matter of climate change and environment. In this regard I hope and trust that such co-operation would help us raise the standard of living of the people /// here in the years to come.

In my address on Republic Day, I have said that Indians, whether at home or abroad, must see how we can help our country in all respects. In this connection, it is necessary that all of us must find ways and means to give (3) back something to the society. I am sure that the role you can play is very great in this regard. You can take up noble causes, remain connected to the local people and be helpful to the host country. In my opinion, this would in fact be helpful in serving / our country in a better way.

In this connection, I would like to bring to your kind attention the fact that our Government is keen to improve ties with our people abroad. You are aware that new schemes were launched for the benefit of Indians living abroad. On this occasion, // I assure you that we will be there to support you whenever necessary. You are aware of the efforts taken by our Government to bring back all Indians through special flights when they were affected by the pandemic and other issues. In this regard, I would like to assure you /// once again, that ours is a Government that cares.

Ladies and Gentlemen, today India is on a path of economic growth. As you are aware, there is confidence and hope among our youth. As a matter of fact, a new India is taking shape. On the one hand, it has (4) opened up new opportunities for association with other countries of the world. On the other hand, it has to be borne in mind that this has not happened all of a sudden. We are at this stage, as a result of the sustained efforts taken by the Government in this / regard. As I have pointed out, we have made many reforms in the last few years. We have brought a unified tax regime and new schemes to help the poorer sections of the society. Micro credit for traders and free gas cylinders to poor women are examples in this regard. // I hope and trust that with such efforts we will be able to give much relief to the poor people as early as possible.

On this occasion, it is absolutely necessary for us to remember that good governance is the foundation for the new India we would like to build. /// We have been able to tackle corruption to a great extent. At the same time, I would like to assure you that we will set the highest standards in public life in the years to come.

With these words, I would conclude thanking you once again for the warm welcome. (5)